

Approved Ad Hoc Payments		
Payee or type of payment	Amount	Description
Allianz Cornhill Insurance	Amount due	Increases to council's cover
Balsall Common Jubilee Centre	Amount due on the order	Room bookings
Council approved orders	Amount due if the order has been authorised at a Public meeting of the parish council	Any works required by Council
Council's administration running costs	Amount due	Any cost associated with the running of the Clerk's office e.g. postage, photocopying, stationery etc. Must be signed off by the Clerk, or in her absence, the next in line or the council's chairman.
Edge Designs	Amount due	Training & Seminars, increase to banding on Finance Package
Emergencies	Amount due	Any cost associated with dealing with emergencies and disasters that cannot be previously agreed at a council meeting. Standing Orders apply.
Health & Safety issues	Amount due	Any cost associated with dealing with emergencies and disasters that cannot be previously agreed at a council meeting. Standing Orders apply.
Minor repairs at parish council recreation grounds	Amount due on the order	Provided the Clerk has authorised the work and there is sufficient budget
Parish Council Staff & Councillors	Amount due	Receipted expenses
Parish Council Staff & Councillors	40 pence per mile	Mileage on council business at agreed rate
Parish Council Staff & Councillors	Amount due	Telephone calls made on council business with proof of costs
Premlink Limited	Amount due on the contract	Completion of the CCTV upgrade
Solihull MBC	Amount due on the order	Room bookings
Temporary Clerk cover	Amount due	Receipted expenses
Temporary Clerk cover	40 pence per mile	Mileage on council business at agreed rate
Temporary Clerk cover	Amount due	Telephone calls made on council business with proof of costs
WALC	Amount due	Stationery, Training & Seminars
Wicksteed Leisure Limited	Amount due on the order	Safety inspections at recreation grounds